

## Sachem's Head Homeowners' Association

### Architectural Review Request

HOMEOWNER NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

REQUEST DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

WORK START DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ WORK END DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

DESCRIPTION OF CHANGE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach additional pages if necessary. The Architectural Review Committee (ARC) needs as much as information as possible, such as brand names and color of paint to be used. Provide color chips if available. If you are requesting approval of an extension to your deck or construction of an out-building, please provide a copy of your Plat with a scaled sketch of the addition.

**THIS FORM MUST BE SUBMITTED AT LEAST 30 DAYS BEFORE COMMENCING WORK.  
WORK MUST BE COMPLETE WITHIN 180 DAYS OF THE BELOW APPROVAL DATE.**

The Homeowner is responsible for obtaining all required permits and is responsible for conforming to all State and local building codes as they apply to the project. Sachems Head Homeowners Association assumes no liability for failure to comply with above.

#### ARC USE ONLY

ARC Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ARC Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ARC Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Board of Directors Name: \_\_\_\_\_ Title: \_\_\_\_\_

Director Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Approved: ☐ Denied: ☐

Comments: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_